

Quick Tips: Moving Online Quickly & Temporarily



Key Points to Remember:

1. Moving online in support of academic continuity in the face of the Coronavirus outbreak should be thought of as distinct from the more strategic moves into online learning which require playful instructional design and supports.
2. The short term aim is to allow students to continue to progress through their courses until the end of the term. At that point, a broader plan will be called for regarding academic continuity.
3. Remember that many students may not have access to desktop or laptop computers or broadband in their homes. They may well be required to engage with the online class via their phone, and thus be limited in some capacities.



For Faculty / Instructors:

- Learn how to upload content into the LMS (e.g. Blackboard, Canvas, D2L Moodle, etc) if you don't already.
- Use the technology at hand
 - LMS
 - Web conferencing tools (e.g. Zoom, WebEx, GoToMeeting, MS Teams, Slack, etc)
 - Email
 - Telephone
- It's ok to build as you go
 - Plan for this week, then next...you can iterate week to week as necessary!
 - Build a flexible weekly plan for synchronous discussions, discussion boards (asynchronous), and assessments
- Communication and presence are vital!
 - Be present for your newly online students - at least as much as you typically are for your in-person students
 - Build opportunities for student-to-student and student-to-instructor communication
 - Leverage the ubiquity of smartphones and cameras to engage in video discussions
- Hold office hours virtually



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Other Recent Pieces on this Subject:

- <https://insidehighered.com/advice/2020/03/11/practical-advice-instructors-faced-abrupt-move-online-teaching-opinion>
- <https://insidehighered.com/views/2020/03/10/prepare-move-online-continuity-planning-corona-virus-and-beyond-opinion>
- <https://er.educause.edu/blogs/2020/3/faculty-readiness-to-begin-fully-online-teaching>